



MADURAI KAMARAJ UNIVERSITY
(University with Potential for Excellence)

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Prof. Dr. V. Chinniah., M.Com., M.B.A., M.Phil., B.L., Ph.D.
Registrar i/c.

Palkalai Nagar
Madurai-
6250 21

Prospectus and Application form for Admission to Certificate/Diploma/ Higher Diploma/ Post-Graduate Diploma Courses (Part-Time) for the academic year 2017-2018.

The following CERTIFICATE/DIPLOMA/HIGHER DIPLOMA/ POST GRADUATE DIPLOMA courses are conducted by the University Departments, Madurai Kamaraj University, Madurai.

Name of the Department	Courses conducted
<u>School of Linguistics & Communication:</u>	
1. Department of Linguistics	: 1. Certificate course in Linguistics 2. Diploma course in Linguistics
<u>School of Indian Languages</u>	
2. Department of Sanskrit	: 3. Certificate course in Sanskrit
3. Department of Telugu	: 4. Certificate course in Telugu 5. Diploma course in Telugu
4. Department of Malayalam	: 6. Certificate course in Malayalam 7. Diploma course in Malayalam
<u>School of English and Foreign Languages:</u>	
5. Department of French	: 8. Certificate course in French 9. Diploma course in French 10. Higher Diploma course in French
<u>School of Religions, Philosophy & Humanist Thought:</u>	
6. Department of Christian Tamil Studies	: 11. Certificate course in Christianity 12. Diploma course in Christianity
7. Dep.of Gurunanak Studies	: 13. P.G. Diploma course in Sikhism and Comparative Religion
8. Department of Gandhian Studies and Ramalinga Philosophy	: 14. P.G. Diploma course in Scientific Yoga, Meditation and Holistic Health 15. P.G Diploma course in Ramalinga Philosophy and Comparative Religion

II. ELIGIBILITY FOR ADMISSIONS:

1. CERTIFICATE COURSE IN LINGUISTICS: A pass in Higher Secondary Examination.
2. DIPLOMA COURSE IN LINGUISTICS: A pass in Certificate in Linguistics
3. CERTIFICATE COURSE IN SANSKRIT: A pass in Higher Secondary Examination.
4. CERTIFICATE COURSE IN TELUGU : A pass in 10th or S.S.C.
5. DIPLOMA COURSE IN TELUGU: A pass in Certificate course in Telugu or Telugu as an Elective paper in M.A or attended the intensive course in Telugu in any Institute or Educational Institution.
6. CERTIFICATE COURSE IN MALAYALAM: A pass in Higher Secondary Examination.
7. DIPLOMA COURSE IN MALAYALAM: A pass in Certificate course in Malayalam.
8. CERTIFICATE COURSE IN FRENCH: A pass in Higher Secondary Examination.
9. DIPLOMA COURSE IN FRENCH: A pass in Certificate in French OR with French under languages in + 2 Examinations OR with One Year certificate course in Alliance Francoise, can join Diploma course in French.
10. HIGHER DIPLOMA COURSE IN FRENCH: A pass in + 2 Examination/Pre-University course (old pattern) with a Diploma course in French OR with Part-I French in I year in B.A/B.Sc./B.Com Degree courses of any recognized Universities OR 2 years of French courses in Alliance Francoise, can join Higher Diploma course in French..
11. CERTIFICATE COURSE IN CHRISTIANITY: A pass in Higher Secondary Examination.
12. DIPLOMA COURSE IN CHRISTIANITY: A pass in Certificate in Christianity
13. P.G.DIPLOMA COURSE IN SIKHISM AND COMPARATIVE RELIGION:
A pass in any degree.
14. P.G. DIPLOMA COURSE IN SCIENTIFIC YOGA MEDITATION AND HOLISTIC HEALTH:
A pass in any degree
15. P.G.DIPLOMA COURSE IN RAMALINGA PHILOSOPHY AND COMPARATIVE RELIGION:
A pass in any degree

III. TUITION FEES: (The fees for the courses are as follows)

Registration Fee for all courses	-	Rs. 200/-
(i) For CERTIFICATE COURSES	-	Rs.1,000/-
(ii) For DIPLOMA COURSES	-	Rs.1,500/-
(iii) For HIGHER DIPLOMA COURSES/ P.G. Diploma Courses	} -	Rs.2,000/-

For all the above courses, the tuition fees should be paid at the time of admission.

SC/ST candidates are exempted from payment of Registration Fee **for one course only**.

IV. EXAMINATION FEES:

The prescribed examination fee for all the Certificate/Diploma/Higher Diploma/Post-Graduate Diploma courses will have to be paid by the candidates at the time of submitting their examination application form.

V. DURATION OF THE COURSE:

- i) The duration of all Certificate, Diploma, Higher Diploma and P.G. Diploma courses shall extend over a period of one full academic year (part-time).

VI. ADMISSION TO THE COURSE:

- i) The candidates may contact the following Head of the Department in person **on or before 31.10.2017** with all required certificates in original with Xerox copies for admission. The admission will be made on first come first served basis.

Contact address:

For Courses Sl.Nos: 1 to 13 : The Head of the Department concerned
Madurai Kamaraj University, Palkalai
Nagar Madurai- 625 021.

For Courses Sl.Nos: 14 & 15 : The Prof. & Head
Department of Gandhian Studies &
Ramalinga Philosophy
Madurai Kamaraj University
Palkalai Nagar, Madurai- 625 021.

- ii) The candidates will have to produce all the **Original Certificates** concerned at the time of admission.
- iii) No candidate shall undergo more than one course of study and appear for more than one examination at a time. This will not be applicable to candidates studying one full time course and a part-time Certificate/Diploma course.
- iv) **The Tuition fee and other fees once paid will not be refunded under any circumstances.**

VII. CONDUCT OF CLASSES:

Classes for all the Certificate, Diploma, Higher Diploma and Post-Graduate Diploma courses will be conducted in the evening at the University Buildings, City Complex, Alagarkovil Road, Madurai 625 002 according to the time-table.

VIII. APPLICATION FORM:

Application form can be downloaded from the University website www.mkuniveristy.org. Filled in application should be submitted along with a Demand Draft / online payment for Rs.200/- towards Registration fee drawn on any bank in favour of THE REGISTRAR, MADURAI KAMARAJ UNIVERSITY payable at MADURAI.

The University reserves the right, to suspend the course, if sufficient numbers of candidates are not enrolled for this academic year 2017-2018.

Last date of admission: 31.10.2017

Palkalinagar,
Madurai-625021
Date: 12.08.2017

REGISTRAR i/c.



Madurai Kamaraj University

(University with Potential for Excellence)



(To be filled-in by the candidate in his/her own hand writing legibly in English only)
APPLICATION FORM FOR ADMISSION TO THE CERTIFICATE/DIPLOMA/HIGHER
DIPLOMA/ POST GRADUATE DIPLOMA COURSES FOR THE YEAR 2017-2018

Course Applied for	
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1.	Name of the Applicant (In Block letters in English only) (As per the Certificate)		Space for affixing a passport size photograph. The applicant should sign on the top of the Photograph. The attesting officer should sign at the bottom of the Photograph and affix the office seal.					
2.	Address to which communication is to be sent with District, State and Pincode Phone E.mail Pin Code:							
3.	Place of Birth and District	4. Date of Birth and Age (in Christian ara)						
5.	Nationality	6. * Sex						
		Male	Female					
7.	Religion	8. * community						
		OC	BC	BCM	MBC/ DNC	SC	SC (A)	ST
		(Candidates from other states treated as OC BCM denotes Backward class Muslim SCA denotes Scheduled Caste Arundhathiyar)						

* Tick () the appropriate Box in Column Number 6 and 8

9. Academic Qualification

Exam Passed	Subject	Institution	Year of Passing	Total Marks Obtained	Maximum Marks	Percentage
+2						
Degree UG/PG						
Post P.G Diploma Certificate/Diploma						

10.	Whether the Candidate has applied for any other Course in this University Departments, if any. If so, please mention the remittance of Registration Fee particulars i.e., Name of the Bank, Branch, D.D. No. Date & Amount.	
11.	<p style="text-align: center;">Enclosures</p> <p>NOTE: Applications received without the following enclosures will be REJECTED</p> <p>Attested Xerox copies of the following certificates should be enclosed. ORIGINAL CERTIFICATES SHOULD NOT BE SENT</p> <ul style="list-style-type: none"> a. Marks Statement / Grade (For all semesters / years)/consolidated P.G Mark statement b. Community Certificate (Not applicable to other State candidates) c. Special category Certificates d. Income certificate obtained 3 months prior to the date of advertisement (for SC/ST/Blind candidates only) e. Two self-addressed stamped envelope for Rs. 10/- each f. Registration fee Demand Draft 	

DECLARATION BY THE APPLICANT

I declare that the entries made by me and the documents submitted in support of the information furnished by me in the application form are true in all respects and in case any entry or information or document is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the University may deem proper. I note that my admission to the University and my continuance on its roll are subject to the provisions of the University Statutes, Ordinances and other Rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard.

Place:
Date:

SIGNATURE OF THE APPLICANT

DECLARATION BY THE PARENT / GUARDIAN

Particulars given above are correct and I declare that my son / daughter will abide by the rules of the University, if admitted.

Place:
Date:

SIGNATURE OF THE PARENT / GUARDIAN

FEES STRUCTURE FOR 2017-2018

(i)	CERTIFICATE COURSES	- Rs.1,000/-
(ii)	DIPLOMA COURSES	Rs.1,500/-
(iv)	HIGHER DIPLOMA COURSES/ P.G. Diploma Courses	} - Rs.2,000/-